



## Vacation Checklist

### For your LP&HS SITTER, have you ...

- given him/her details about your travel itinerary, the name of your in-town emergency contact person & their telephone number, and your travel emergency contact information?
- provided him/her with 2 separate sets of keys to your home?
- packed, with your travel documents, your LP&HS sitter's business card in case of emergency?

### For your PET(S), have you ...

- left 2X more food, treats, medicine, cat litter than your pet(s) will need during your absence?
- completed the LP&HS *Veterinarian Notification Card* and provide it to your Veterinarian before your absence?
- left out the following, along with any new, written instructions that you did not already give to your LP&HS sitter: medicine, food, food dish, water bowl, treats, toys, brushes, combs, nail clippers, paper towels, plastic bags, cat litter, transport carrier, collar(s)/leashes (please ensure they fit) and any spares if available?

### For your HOME, have you ...

- considered leaving your air conditioning turned on (you could set it to a higher temperature), or keeping your furnace on (you could set it to a lower temperature) rather than turn them off completely?
- informed your Alarm Company that LP&HS (not your LP&HS sitter - this may change for future assignments) will be caring for your home/pet(s) and obtained a unique code & password for your LP&HS sitter?
- unplugged all appliances/electronics, including your computer?
- kept plugged in any lamp/T.V./radio your LP&HS sitter would be turning on/off to create the illusion of activity?
- ensured that wires can not be accessed or chewed by your pet(s)?
- unplugged and/or manually disabled your automatic garage door opener?
- informed your LP&HS sitter of what services you want and when (e.g. plants watered, garbage bins brought to the curb & returned, lights/radio/T.V. turned on/off)?
- give instructions to your LP&HS sitter on how to monitor your hot tub / pool, especially in winter?
- informed yourself of your house insurance company's vacation requirements policy? Note that most companies require that a house be visited by a professional at least every 72 hours or they will not assume liability for damages to your home.
- remembered to set your timers on lamps, T.V. and/or radio; arranged the motion sensors or light-sensitive photocells for outside lights? Note that our sitters are fully aware of the importance to never leave outside lights turned on during the day.
- double-checked that all windows and doors are closed firmly and that all locks are fully engaged? Includes the basement door, the door from your garage to your home, patio doors, and the shed door where most people keep tools that could be used to break into a home.
- considered installing a visible security bar to prevent patio doors from sliding and/or a screw/nail in the upper track to prevent the door from being lifted up/out?
- completed the LP&HS *Emergency Contact Notification Card(s)* and given it(them) to the neighbour(s) you identified as the emergency contact(s) on the LP&HS *Service Agreement*? A neighbour that notices suspicious activity around your home should be asked to immediately call police and your LP&HS sitter.
- arranged to have snow removed from your driveway, walkway to the front door, and from the exterior exhaust pipes for your furnace, hot water tank, and vehicle(s)?
- arranged to have your lawn cut, raked, and watered during a summer absences?